Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**MOIRANG COLLEGE**
Name of the head of the Institution	**Dr. Konjengbam Anand Singh**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03859754362**
Mobile no.	**7005432516**
Registered Email	**moirangc1963@gmail.com**
Alternate Email	**iqacmoirangcollege@gmail.com**
Address	**Moirang College Campus**
City/Town	**Moirang**
State/UT	**Manipur**
Pincode	**795133**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Y. Modhu Singh**
Phone no/Alternate Phone no.	**038597542167**
Mobile no.	**9856557544**
Registered Email	**iqacmoirangcollege@gmail.com**
Alternate Email	**rajuphai@yahoo.co.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.moirangcollege.ac.in

4. Whether Academic Calendar prepared during the year — **No**

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	**B**	**2.07**	**2011**	**16-Sep-2011**	**16-Sep-2016**

6. Date of Establishment of IQAC — **01-Nov-2011**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Career Counselling	**06-Feb-2017** **7**	**35**
Remedial coaching	**03-Jan-2017** **20**	**75**
Training Programme of students	**05-Sep-2016** **15**	**43**

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d_special_status)}}

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Faculty	Minor research project	UGC	2016 730	1000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
10. Number of IQAC meetings held during the year :	6
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Participation of students in extension activities through NCC and NSS

Organization of workshop

Opening of new add-on programme

Feedback collection and analysis

Organization of students career counselling

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Organization of students career counselling	Achieved
Organization of workshop	Achieved
Opening of new add-on programme	Achieved
Organization of University sports Events	Achieved
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14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**No**
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Moirang College is a college which is affiliated to the Manipur University. So the college follows the curriculum designed by MU. The college tries its best to transact the framed curriculum through teaching and learning process in the classrooms and laboratories. Talks, seminar and other curricular activities are organized in the college from time to time. For the effective implementation of the curriculum, the Academic Council of the College makes an action plan for each academic session with the cooperation of the teachers. The teachers prepare lesson plans for the curriculum delivery in accordance with the academic calendar prepared by the Academic Council. Besides the classroom activities, the college organizes study tours to gain practical experience. Teacher in-charge of the tour helps and guides the students in executing the purposes of tour. Presentation and preparation of field report are made for fulfilling the course. For the effective academic exercise and to augment the atmosphere, the college makes action plan through academic council. The Academic Council has an Academic Officer who coordinate with the HODs of various departments in carrying out the action plan. The delivery of the curriculum is planned as follows: 1. The Academic Officer prepares an academic calendar and time table incorporating the government holidays as well as examination schedules prepared by MU. 2. The HODs in consultation with the faculty members of each department prepared the workloads of different faculties for the effective delivery and implementation of the curriculum. 3. Provisions are made for taking extra classes for the loss of classes due to bandhs, strikes and natural calamities. Remedial classes and tutorials are also

arranged for slow learners. 4. Great cares are taken so that the syllabus is covered before the commencement of semester examination. 5. Curriculum delivery and implementation are strictly monitored by the Academic Officer. The college tries to achieve its planned target for curriculum delivery by conducting meetings of the academic council and find out the shortfall and policies by addressing the problems faced for smooth delivery.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
ICT	Nil	04/07/2016	90	Yes	Yes
Communicative English	Nil	22/08/2016	90	Yes	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	105	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Zoology first sem.	68
BSc	Botany Honours	27
BSc	Zoology fourth sem.	43
BA	Geography Honours	59
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes

Teachers	Yes
Employers	Yes
Alumni	Nill
Parents	Nill

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
As a part of quality assurance of the institution IQAC regularly conduct the feedback collection and analysis from the students, alumni, teachers and parents by providing respective questionnaires. Questionnaires are structured by IQAC in consultation with Academic Council and all Head of Department. Questionnaires are based on the performance of teachers on curriculum deliberation, teaching-learning methods, faculty progress, departmental programmes and students' facilities. Questionnaires are collected by IQAC and analyse with the Principal. Based on the feedback submitted by the students, parents, alumni and teachers, necessary measures are taken up in order to improve the institution. The main objective of collecting feedback is to bring academic excellence of the institution and to find out the weakness and strength of the college in different activities like teaching-learning practices, student's performance etc. Both IQAC Principal and Academic Council discuss about the result obtained from the feedback. After deliberate discussions, action taken has been prepared for smooth function of the institution and academic progress.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Science	300	268	268
BA	Arts	500	315	315
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	1245	0	49	0	49

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

| 22 | 22 | 7 | 2 | 0 | 6 |

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[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, a few of the teachers are assigned with certain number of students, especially the first semester students, as thier mentors. As a mentor, the teacher took the responsibility of taking care of problems faced by the first-semester students. the purpose for having mentor espcially the first year students is because, these students normally face problems in getting familiar with thefacilities of the college, like the library, how to issue books in the library, how to enact academic activities etc. specification of having mentors only for the first-semester students and few of the teachers acting as mentors does not mean that the rest of the others are completely ignored. every teacher is open to any question by any students. It is one of aim to the college in helping the needs of students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
583	28	1:21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
52	49	3	0	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Nil	Principal(in-charge)	Nil
2016	Nil	Associate Professor	Nil
2016	Nil	Lecturer	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	ECO, EDN,ENG, GEG,HIS,MAN,PSC	6th Sem	17/05/2017	30/06/2017
BSc	BOT,CHM,CSC,MAT,PHY, ZOO	6th Sem	17/05/2017	30/06/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Response:- The institute has adopted certain measures to ensure that the mechanism of internal assessment is transparent and robust in terms of frequency and mode. ? The Academic Council prepares the academic calendar and time tables for every academic session and its displayed on college notice board . ? The college adjust academic calendar by including class unit test or internal assessment examination. ? The college conducts common internal assessment for every semester. All internal examinations are conducted by the concerned department. ? In every Semester at least two internal examinations are to be conducted, and marks scored are taken into account. ? Parents of newly admitted students are given information regarding the college rules and examination system of the affiliating university during parent – teacher meet which is held every year during odd and even semesters, ? As a part of ensuing the transparency of the evaluation process, the internal assessment marks awarded to the students in each subject in a semester, are displayed on the notice board. ? All the activities of the institute are organized according to the academic calendar prepared by the academic council.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Response:- The mechanism to deal with internal examinations related grievances is transparent, time- bound and has been found to be very effective. Marks and attendance are recorded by concerned departments. The college conducts tutorial home assignment, group discussion, interaction etc, to assess the performance of the student. ? The Academic Calendar of the college is displayed on the college notice board to provide information of the programs to all the students and faculty members. ? To evaluate the understanding and perception of the students the college conducts Internal Assessment Test in very semester, ? The institute has an examination Committee to deal with all the examination related issues. ? Those students who fail to attend the Internal Assessment Exam, second chance are given on genuine grounds provided by the students through their Mentors. ? Students can put their examination related quarries through the suggestion/drop box kept in the Students' Grievances Redressal Cell. ? For the smooth conduct of examination and to prevent malpractices during the examination the college appoints the Internal Squad. ? The Students Grievances Cell and Examination Committee of the college look after the students grievances related to Internal Assessment examination and semester examination ? As special consideration extra and assistance are given to physically and mental challenged students. ? As soon as the examination results are declared the committee displays the result on the notice board.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
SE H-ECO	BA	Economics	9	5	55.6

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the

https://moirangcollege.ac.in/students-satisfaction-survey/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	720	UGC NERO	15	10
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Two day National Seminar on Development and Geopolitics in North East	Department of Geography	21/10/2016

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication

History	2
Economics	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<div align="center" colspan="7">No Data Entered/Not Applicable !!!</div>						

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	Nill	Nill	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Outreach	NSS	13	200

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing									
Added									
Total									
No Data Entered/Not Applicable !!!									

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

No Data Entered/Not Applicable !!!

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

No Data Entered/Not Applicable !!!

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	college freeship	20	35000
Financial Support from Other Sources			

a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
1	21/05/2017	200	NCC

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	1	Msc	Botany	Manipur University	Msc Botany

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year		
Activity	Level	Number of Participants
Sports	Inter College	50
Cultural	Inter College	30
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student bod is yan integral part of the college. The elected representative of the students forms a new student union every year. These elected representatives are key in organising various functions and events in the college. To maintain the transparency of the college decisions these members are included as the exofficio member of the the every organisation of the college

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Moirang College Alumni Association is registered with the Manipur State Co-operative Society. The body holds a key position in the development of the college. to nurture the students the members often visit the campus and give useful information in crafting their career and enhancement in their personalities. It is great pleasure to mentioned that many of the alumni holds a key post to the many departments in the nation.

5.4.2 – No. of enrolled Alumni:

38

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The functioning of the college follows the policies of decentralization and participation of the faculties and staff of the institution. Practice 1: Smooth

and effective academic activities The Constitution of the Academic Council for dealing with all academic affairs of the institution is a sign of decentralization of power. The principal appointed an academic officer together with council members with well-defined operational guidelines to look after academic matters. The academic officer together with all members takes responsibility for a healthy academic atmosphere and holds regular meetings and evaluates the academic performance of the institution. Practice 2: Participation of teachers in decision-making bodies. The institution believes in democratic ideas and works on the principle of separation of power at the bottom line. With these views, various sub-committees are constituted consisting of faculties to take independent discussions, make decisions and empower to execute accordingly well within the parameters of the institution as a whole.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Moirang College is affiliated to Manipur University as a result of this our college follows the curriculum developed by Manipur University. For add-on courses introduced in our college, our concerned faculty member develops the curriculum of the course.
Teaching and Learning	Our college is striving to strengthen the ICT facility classroom for the teaching-learning process. Also, faculty members are encouraged to participate OC/RC/Training programme/Workshop in order to enhance their updated knowledge by giving study leave. The academic council suggest various strategies to the faculties for improvement of the academic quality of the institution
Examination and Evaluation	Our college constitutes an examination committee to take the responsibility of examination related activities. This committee conducts meetings with the principal and IQAC coordinator before every examination and makes decisions for the smooth conducting of the examination. The examination committee notices to all the concerned the details program/schedule of the examinations in time. Evaluation of internal examination is transparent and time-bound. If any grievances related to the exam are timely solved by the examination committee. Teachers are also encouraged to participate evaluation of answers papers of

	university examinations that can create evaluation more.
Research and Development	As initiated by IQAC, Moirang College research committee consisting of faculty members was constituted. As a result of these, faculty members are encouraged to undergo minor research projects and publication of research papers. As an encouragement from the Research committee, faculty members are provided financial support towards paper presentations in seminars, conferences, workshops etc. Also in order to increase attitude towards faculties, the research committee has been organizing inter-disciplinary lecture series.
Library, ICT and Physical Infrastructure / Instrumentation	Moirang College is a government college under the directorate of university and higher education. Therefore, every infrastructural development is directly looked after by the Govt. Minor renovations are taken up by the college. The principal of the college intimates the issues and requirements of the library, ICT and other physical infrastructure. The library was partially automated by SWAN and provided internet facilities for accessing e-journals, and books.
Human Resource Management	Due to less no. of ministerial staff, faculty members assist the ministerial staff at the time of admission and examination form fill-up. Our college intends to create student hands-on skills by which they may assist the college during their college life. Our college introduces a mentoring system for the quality improvement of the students.
Industry Interaction / Collaboration	Moirang College introduced vocational courses viz Industrial Fish and Fishery in collaboration with an industrial partner called "The Moirang Part I Educated Un-Employed Youth Pisciculture Co-operative Society Ltd" under the RUSA Vocational scheme. Also, the college plans to expand industry interaction/collaboration with other Industries/institutions.
Admission of Students	Moirang College has an admission committee to look after all admission activities and processes. Before admission starts every year, a meeting of the committee is held and take important decisions regarding

admission. Any grievances relating to admission by the intending students are timely resolved by the admission committee. Also, the admission committee try to facilitate the intending candidate by conducting counselling before admission.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Moirang college has yet to exist e-governance in the area of planning and development.
Administration	Dissemination of information among the members of the stakeholders
Finance and Accounts	Partial in accounting system
Student Admission and Support	The college has yet to exist e-governance in the area of student admission and support but plan to exist online admission portal is the desire area of the college.
Examination	Online examination is yet to exist.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	Dr. Sonthang Haokip	State Development Geopolitics in North East India	Moirang College	500
2016	L. Sanatombi Devi	State Development Geopolitics in North East India	Moirang College	500
2016	N. Ibemhal Devi	State Development Geopolitics in North East India	Moirang College	500
2016	S. Prakash Singh	State Development Geopolitics in North East India	Moirang college	500
2017	Dr. O. Gobin Singh	National Symposium on Awareness in	Moirang College	500

		Chemical Sciences				

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

No Data Entered/Not Applicable !!!

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	16/08/2016	15/09/2016	30
Refresher Course	1	20/03/2017	10/04/2017	21
Winter School	1	23/01/2017	13/02/2017	21
Winter School	1	23/01/2017	13/02/2017	21
Orientation Programme	1	16/08/2016	15/09/2016	30

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	49	Nill	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The institution encourages teaching and non-teaching staff to participate RC/OC/STC/Conference/Workshop and many other academic programmes by giving study leaves. ? Faculty members are provided financial support towards membership fee for participating conference/ seminar/workshop/RC/OC/ST	Employees welfare activities	• College has student's Grievances redressal cell. • Provide information and facilitation regarding national state/others scholarship • Provides institutional scholarship to the economically weaker students

C. ? Constitution of Women's committee facilitates the female staff		

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Transparency in financial management of an institution guarantees academic and administrative improvement of the institution. Therefore, our institution believes internal and external audit to be conducted periodically. External audit: The college receives funds from state govt., RUSA, UGC and other sources such as students' admission, examination and alumni fees etc. These funds received are audited periodically by external agencies such as accountant general, State government officials etc. Internal Audit: Internal audit of the college is yet to conduct for this year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

250000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent-teacher meet, Counselling with parents

6.5.3 – Development programmes for support staff (at least three)

Encourage in participation to skill enhancement workshop • Regular meeting with stake holders • Participation in committees with faculties. • Computer training of nonteaching staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Establishment of IQAC • Increase number of Computer • Inter disciplinary lecture series • Installation/set up of ICT facility classroom • Introduction of mentoring system • Creation of research committee • Sensitization of teacher for pursuing research work

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Nill

d)NBA or any other quality audit	Nill

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Career counselling	06/02/2017	06/02/2017	13/02/2017	35
2017	Remedial coaching	03/01/2017	03/01/2017	25/01/2017	75
2016	Training programme	05/09/2016	05/09/2016	21/09/2016	43
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
National Youth Day Celebration	12/01/2017	12/01/2017	35	30

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
20 percenr

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	Nill	Nill	Nill	Nill	Nill	Nill	Nill
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Student Code of Conduct	04/07/2016	Moirang College has a well-defined student's code of conduct. This is displayed in the College Campus and also on the

college website to disseminate to all the stakeholders of Moirang College. At the time of counselling, a senior faculty member announced the students Code of conduct, its importance and actions to be taken up for violation by the students. A committee has been constituted to look after the said code of conduct and take necessary actions and measures for effective functioning of this code of conduct. Since all students adhered to the framed code of conduct, no action is required for this academic year.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
National Voters Day	25/01/2017	25/01/2017	60
Independence Day	26/01/2017	26/08/2017	200
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Maintenance of Solar Pannel 2. Installation of Solar Lamps 3. Tree Plantation 4. Plastic Free in College Campus 5. Checking Noise Pollution.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Legal aid Clinic Objective of the practice: To provide free legal assistance to the needy peoples/weaker section of Moirang and its surrounding. To provide legal education and organize awareness programmes To strengthen civil society and rule of law To promote human rights Context: The National Legal Services Authority has been constituted under the Legal services authority Act, 1987 to provide free legal services to the weaker sections of the society and to organize Lok Adalats for amicable settlement of disputes. It was formed on 9th Nov. 1995. Legal aid clinic is a welfare provision of the state to provide free legal assistance to the weaker sections of the society who could not afford counsel from the legal system. Practice: Legal aid clinic, Moirang College, Moirang was inaugurated by the Justice N. Kotiswar Singh the then Executive chairmen of Manipur State Legal Authority on the 24th January, 2014. Eight luminaries of Moirang were rendered to be Para Legal Volunteer of the clinic. Many peoples from three constituencies viz Moirang, Thanga and Kumbi have came to the Legal Aid Clinic, Moirang to resolve and redressed their grievances With the help of a panel of layers deputed by the law court, Legal Aid clinic of Moirang College try to find the amicable solutions through counselling and negotiations Context: Moirang college has a vast un tapping resources. It has 36 acres of land area, out of it 1.25 acres were covered by water. It was

established in the year 1963. After 57 years of its inception, an asset committee was formed in the year 2018. After consultation with the Moirang college planning board it was unanimously decided to outsource some of its resources in PPP (Public Private Partnership) model. A public private partnership is a co-operative management between two or more private sectors typically of a long term nature. Moirang College Planning Board holds that only PPP model can increase the quality, the efficiency and competitiveness in the college as well as in the public service. Practice: `After threadbare discussion on asset committee meeting, it is unanimously decided to outsource 1. College canteen 2. Physical fitness Centre 3. Swimming pool and 4. The area measuring 1.25 acres covered by water for fishery. The priority are given to the college canteen and commercialization of fish farm. Well planned college canteen is helping to support students and learning activities. According to the statistics of the college, enrolment of the new academic session, the college has above 1500 students and have more than 50 faculty members including administrative staff. Besides this, there is a community health centre and other offices like SDO office, treasury office surrounding the college. Therefore the college canteen played a very important part for the service of the greedy persons. As of now a dedicated person rendered their best services to provide nutritional foods in traditional style. Such importance of canteen service were kept in mind of the college authority, a new update college canteen is to be running after renovating the old one. On the other hand the area measuring 1.25 acres to the south eastern part of the college were handed over to a person under a lease mode. Evidence of success: The practice of outsource of water body for fishery have a significant contribution to the college. Asset committee can improve the conditions of fish farm to the existing more secure conditions using the income obtained from outsource of the water body. Problem faced: Due to lack of funds of the college, the physical fitness centre and swimming pool cannot be outsource as it needs to be improved by installing modern amenities for more attractive to sports lover persons. Institutional distinctiveness: The institution adhere to the Motto "Learn to grow ever for building human capacity" and continues the journey towards the principle of capacity building of all concern, the students, non-teaching staff and faculty members. It is to empower them to attain and blossom inherent human potentiality lying in dormant in all human beings in the light of global competency and excellence. Basically, growth of all kinds is multidimensional in character and holistic approach. College management use to take every care to make it more meaningful and effective in its efforts. Encouragement of the management to participate teaching faculty in all orientation programme, seminars, workshops and conferences conducted by different institutions is on such noble attempt to empower teachers as a part of capacity building process as mentioned in the vision statement. For more than 6 decades, the college has imparted quality education to the students inhabiting the rural areas in and around Moirang. Our college rendered best services to the weaker sections of the society for providing quality education by assisting financial support as free admission to the poor families students as well. This is evident from the passing out of thousands of graduates from our institution. Manipur is the best known as powerhouse of sports in India. Not surprisingly, Moirang is a remarkable place in this regard. Many boys and girls of this area outshines other states in the field of football, badminton, canoe-kayak and rowing and indigenous sports like Thang Ta. Keeping in view to give major thrust in this direction and in respect of the interest of the students to make them marketable, the institution reached on understanding with local run academies like AMOFA Academy in football, Thoibi Thang-Ta Academy and Canoe-kayak and rowing Academy run by D C-K-R association to train over students in these respective students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your

institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the college clearly indicates that human capacities must be build towards national and global competency. We strive to achieve ambition each and every day. Many barriers are on the line, they always decimate the potentialities of our youths, especially womenfolk. A society without empowering the women is never consider to be developed one. On the way for awakening the women, the Legal Aid Clinic, Moirang College and Women's Committee played an important role. These two stakeholders of the college have done a lot for the cause of women. Many awareness programmes on domestic violence, crime against women and POCSO have been organized by the Para Legal Volunteers of Legal Aid Clinic. They are always giving a helping hands to the women by providing lawyers in the law courts. The Para Legal Volunteers highlighted the rights of women enshrined in our constitution. On the other hand the Women's Committee has been looking to take up many welfare schemes in the college. They have arranged recreation rooms for women, ladies toilets and initiated anti ragging activities in the college campus. Not only have these, the committee conducted awareness on health issues by organizing workshops for adolescent girls.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

To enhance academic and administrative activities of the institution.