



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		MOIRANG COLLEGE
Name of the head of the Institution		Dr. Konjengbam Anand Singh
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03859754362
Mobile no.		7005432516
Registered Email		moirangc1963@gmail.com
Alternate Email		iqacmoirangcollege@gmail.com
Address		Moirang College campus
City/Town		Moirang
State/UT		Manipur
Pincode		795133
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Y. Modhu Singh
Phone no/Alternate Phone no.	038597542167
Mobile no.	9856557544
Registered Email	moirangc1963@gmail.com
Alternate Email	rajuphai@yahoo.co.in

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.moirangcollege.ac.in">http://www.moirangcollege.ac.in</a>
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### 4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website:  
Weblink :

<https://moirangcollege.ac.in/wp-content/uploads/2022/11/Academic-calendar-2017-18.pdf>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.07	2011	16-Sep-2011	16-Sep-2016

### 6. Date of Establishment of IQAC

01-Nov-2011

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Quality Teaching and use of Technology	11-Oct-2017 1	42
Uses of Computer for Non-	11-Dec-2017	8

teaching Staffs

6

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTION	INFRASTRUCTURE	RUSA	2017 365	4929814
INSTITUTION	VOCATIONAL	RUSA	2017 365	1071150
FACULTY	MRP	UGC	2017 730	59000

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Engagement of students in community service through NSS and NCC

Interdisciplinary Lecture Series

Participation of Teachers and Students in Academic and Administrative Service

Opening of Add on Programme

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Feedback Collection and analysis	Achieved
Introduction of Mentoring System	Achieved
Hosting of Manipur University Inter-College Sports Tournament	Achieved
Providing Financial Support to the Faculty for Presentation of Papers in Seminar and Conference	Achieved
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Moirang College Planning Board	02-Apr-2014

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2017

Date of Submission

30-Dec-2017

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The Institution has Management Information System. All financial transaction are done through PFMS. The process of bill preparation made through CMIS.

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Moirang College is a college which is affiliated to the Manipur University. So the college follows the curriculum designed by MU. The college tries its

best to transact the framed curriculum through teaching and learning process in the classrooms and laboratories. Talks, seminar and other curricular activities are organized in the college from time to time. For the effective implementation of the curriculum, the Academic Council of the College makes an action plan for each academic session with the cooperation of the teachers. The teachers prepare lesson plans for the curriculum delivery in accordance with the academic calendar prepared by the Academic Council. Besides the classroom activities, the college organizes study tours to gain practical experience. Teacher in-charge of the tour helps and guides the students in executing the purposes of tour. Presentation and preparation of field report are made for fulfilling the course. For the effective academic exercise and to augment the atmosphere, the college makes action plan through academic council. The Academic Council has an Academic Officer who coordinate with the HODs of various departments in carrying out the action plan. The delivery of the curriculum is planned as follows: 1. The Academic Officer prepares an academic calendar and time table incorporating the government holidays as well as examination schedules prepared by MU. 2. The HODs in consultation with the faculty members of each department prepared the workloads of different faculties for the effective delivery and implementation of the curriculum. 3. Provisions are made for taking extra classes for the loss of classes due to bandhs, strikes and natural calamities. Remedial classes and tutorials are also arranged for slow learners. 4. Great cares are taken so that the syllabus is covered before the commencement of semester examination. 5. Curriculum delivery and implementation are strictly monitored by the Academic Officer. The college tries to achieve its planned target for curriculum delivery by conducting meetings of the academic council and find out the shortfall and policies by addressing the problems faced for smooth delivery.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
ICT	6 month diploma course in information communicatio n Technology	10/08/2017	180	YES	YES
IFF	One year certificate Course in Fish and Fishery	10/08/2017	365	YES	YES

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	25	10

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		
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#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	ZOOLOGY -First Sem	57
BSc	BOTANY HONOURS	11
BA	GEOGRAPHY HONOURS	59
BSc	ZOOLOGY- Fourth Sem	45
<a href="#">View File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>As a part of quality assurance of the institution IQAC regularly conduct the feedback collection and analysis from the students, alumni, teachers and parents by providing respective questionnaires. Questionnaires are structured by IQAC in consultation with Academic Council and all Head of Department. Questionnaires are based on the performance of teachers on curriculum deliberation, teaching-learning methods, faculty progress, departmental programmes and students' facilities. Questionnaires are collected by IQAC and analyse with the Principal. Based on the feedback submitted by the students, parents, alumni and teachers, necessary measures are taken up in order to improve the institution. The main objective of collecting feedback is to bring academic excellence of the institution and to find out the weakness and strength of the college in different activities like teaching-learning practices, student's performance etc. Both IQAC Principal and Academic Council discuss about the result obtained from the feedback. After deliberate discussions, action taken has been prepared for smooth function of the institution and academic progress.</p>

### CRITERION II – TEACHING- LEARNING AND EVALUATION

#### 2.1 – Student Enrolment and Profile

### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Botany	202	112	112
BSc	Chemistry	242	139	139
BSc	Computer Science	31	28	28
BSc	Mathematics	60	31	31
BSc	Physics	60	38	38
BSc	Zoology	205	112	112
BA	Economics	130	66	66
BA	Education	300	212	212
BA	English	80	30	30
BA	Geography	300	185	185
<a href="#">View File</a>				

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1285	0	49	0	0

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
25	25	8	2	0	9

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The College introduce mentoring system to monitor each and every student with special attention to give extraordinary support. Mentors were selected from different faculty members by the principal. Every mentor provides guidance to each and every mentee. The problems of all mentees are discussed during the mentor mentees meeting. Mentoring committee is constituted in order to coordinate all the mentors. To look after all the activities of mentoring system, a mentor co-ordinator is appointed by the head of the institution. Besides personal problems like financial and family matters of each student are discussed during the mentor mentee meeting. Students from poor family get financial/monetary support from the mentor. And students who require further counselling are guided to the Career Counselling Cell of the College. The ratio of the mentor mentee is 1:26

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
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**2.4 – Teacher Profile and Quality**

## 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
56	69	7	0	13

## 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

**2.5 – Evaluation Process and Reforms**

## 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Eco. (Hons.)	6	16/05/2018	31/08/2018
BA	Edn. (Hons)	6	16/05/2018	30/08/2018
BA	ESL. (Hons)	6	16/05/2018	28/08/2018
BA	GEG. (Hons)	6	16/05/2018	29/08/2018
BA	HIS. (Hons)	6	16/05/2018	30/08/2018
BA	MSL	6	16/05/2018	28/08/2018
BA	PSC	6	16/05/2018	30/08/2018
BSc	BOT	6	16/05/2018	29/08/2018
BSc	CHM	6	16/05/2018	31/08/2018
BSc	MAT	6	15/05/2019	29/08/2018

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## 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has constituted an examination committee that deals with all examination related matters of the college. Therefore, any examination related issues if arises are solved in transparent and efficient manner within a time bound by the examination committee. ? Internal examination is conducted in tune with academic calendar where time schedule of internal examination is displayed for every semester. ? Besides the examination committee, the respective departments under their HODs work accordingly and efficiently to reduce any kind of inconvenience in conducting internal examination. ? Head of department informed all the students about the various components in the assessment process during the semester at the beginning of the semester. ? The information of internal and external examination schedule is circulated to all the departments through online and offline. The notification is displayed on the college notice board. ? After the evaluation of the answer scripts, the



concerned faculty members personally discussed with the weak student about their weakness and means to improve. ? The college provided some considerations about the attendance of the students who are actively involved in sports, NCC, NSS etc. and also conducted tutorial classes to cope up with core concepts.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic council of the college prepared academic calendars to provide information of all the programs. The academic calendars reflect the date of commencement of classes and timetables for every academic session. Details of the internal assessment examination are included in the academic calendar. A part from the examination related matters, academic calendars consisted the details of commencement of issuing admission form, last date of form submission, notification of selected students, date of admission start and last date of admission etc. College week is also organized regular and is also counted in the academic calendar. Academic calendar embraces International Yoga Day, Independence Day, Teachers Day, National cleanness day, International Women’s Day, National Youth Day, World Environment Day, Worlds Earth Day etc. College foundation Day is also reflected in the academic calendars of the College.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://moirangcollege.ac.in/wp-content/uploads/2022/11/Program-Outcome-Moirang-College.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://moirangcollege.ac.in/wp-content/uploads/2022/11/2.7.1-List-of-the-Students-2017-18.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC NERO	7.09	4.91
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative

practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	ZOOLOGY	3	Nil
International	CHEMISTRY	1	Nil
International	PHYSIC	2	Nil
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
HISTORY	1
ECONOMICS	1
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
PHYTOSOCIOLOGICAL ANALYSIS AND CARBON	ASHA GUPTA, NG. NIIROU	PLEIONE	2017	Nil	MANIPUR UNIVERSITY	Nil

STOCKS FOR TREES IN SENAPATI DISTRICT OF MANIPUR, INDIA						
SOIL ORGANIC CARBON STOCKS IN NATURAL AND HUMAN IMPACTED ECO SYSTEM OF SENAPATI DISTRICT, MANIPUR, INDIA	ASHA GUPTA, NG. NIROU, T.B SINGH	INTERNATIONAL JOURNAL OF SCIENCE AND RESEARCH	2017	Nil	MANIPUR UNIVERSITY	Nil
SOIL CARBONDIOXIDE FLUX AND TEMPERATURE SENSITIVITY IN NATURAL AND HUMAN IMPACTED ECO SYSTEM OF SENAPATI DISTRICT, MANIPUR, INDIA	ASHA GUPTA, NG. NIROU	ECOLOGY, ENVIRONMENT AND CONSERVATION	2017	Nil	MANIPUR UNIVERSITY	Nil
EFFECT OF TEMPERATURE ON MICELLIZATION PROPERTIES OF BINARY MIXTURES OF SODIUM TETRADECYL SULPHATE WITH SODIUM DECYL SULPHATE AND SODIUM DODECYLSULPHATE IN WATER	O.G. SINGH	ASIAN JOURNAL OF CHEMISTRY	2017	Nil	MOIRANG COLLEGE	Nil
THERMOLUMINESCENCE PROPERTIES	TH. RANJAN SINGH	INTERNATIONAL JOURNAL OF	2017	Nil	MOIRANG COLLEGE	Nil

OF DOPED LITHIUM TETRABORATE PHOSPHOR		ENGINEERING TECHNOLOGY SCIENCE AND RESEARCH				
SYNTHESIS AND T L IN LITHIUM TETRABORATE DOPED COPPER, SILVER, PHOPHORUS PHOPOR	TH. RANJAN SINGH	INTERNATIONAL JOURNAL OF ELECTRONIC , ELECTRICAL AND COMPUTATIONAL SYSTEM	2017	Nil	MOIRANG COLLEGE	Nil
<a href="#">View File</a>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	10	3	Nil
Presented papers	4	3	Nil	Nil
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Observation	NSS	3	100
Training	NSS	5	45
Tree Plantation	NSS	2	51
Cycle Rally	NSS	4	15
Celebration	NSS	3	30
<a href="#">View File</a>			

### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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No Data Entered/Not Applicable !!!

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
SWAACH BHARAT	NSS	Observation	3	100
SWAACH BHARAT	NSS	CYCLE RALLY	4	15

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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Job Oriented Course	21	RUSA, Vocationalization under Directorate of University and Higher Education	365

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Industrial Partners	Industrial Fish and Fishery	The Moirang Part-I Educated UnEmployed Youths Pisciculture Co-Operative Society Limited.	26/06/2017	26/06/2018	21

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
The Moirang Part-I Educated UnEmployed Youths Pisciculture Co-Operative Society Limited.	26/06/2017	Job Oriented Courses	5

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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5676114	5676114

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing

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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	18049	400000	140	48501	18189	448501
Reference Books	1237	618500	0	0	1237	618500
Journals	5	1800	0	0	5	1800

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			

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#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	25	10	1	0	0	2	13	5	0
Added	5	5	1	0	0	1	1	10	0
Total	30	15	2	0	0	3	14	15	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2189601	2189601	9921250	9921250

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Moirang college has many infrastructural facilities such as classrooms, laboratories, sports facilities, library and computer facilities. At the college level, the college has well established maintenance policies. Infrastructure: Moirang college has construction committee to look after all the constructions of college infrastructures. Maintenance of infrastructures are directly look after by engineering cell and Directorate of University and Higher Education, Govt. of Manipur. Minor repairing/renovations are taken up by the construction committee. Library: Maintenance of library is done by the Librarian in-charge together with library staffs and infrastructural development of the library is under the provision of Directorate of University and Higher Education, Govt. of Manipur. Classrooms: Classrooms are well maintained by college academic council and new installation and set up of smart class rooms are directly funded by the Directorate of University and Higher Education, Govt. of Manipur. Laboratory: Maintenance of laboratories are responsible by the concerned department. Any requirements if any are supposed to be decided by the departmental meeting and submit the proposal to the principal for acquiring the requirements. Sports complex: Minor repairing of the indoor stadium is under the supervision of the Asset Management Committee and Sports Committee. Football ground: Moirang college has a beautiful huge football ground. Its maintenance is carried out time to time by the Sports Committee.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	FREE SCHOLARSHIP	20	71531
Financial Support from Other Sources			
a) National	ISHAN UDAY SCHOLARSHIP	9	486000
b) International	Nil	Nil	Nil

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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
5 DAYS TRAINING ON LIFE SKILL AND LEADERSHIP	20/09/2019	45	NSS

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#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
12	12	2

### 5.2 – Student Progression

#### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
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### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	3	BA, BSC	BOTANY, POLITICAL SCIENCE	MANIPUR UNIVERSITY	MA, MSC
2018	5	BA	POLITICAL SCIENCE, EDUCATION, ECONOMICS	MANIPUR UNIVERSITY	MA, LLB

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### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	2

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### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
ANNUAL SPORTS MEET	INSTITUTION	350
CULTURAL AND FRESHER MEET	INSTITUTION	50

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## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
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### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students have involve in various activities of College. Members of Students Union are represented the various bodies of College like IQAC (Internal Quality Assessment Cell), Eco-Club, Cultural Committees. It has been a normal process for the Students Union to organize important function like Annual College Fresher's Meet, Annual Sports Meet under the guidance of respective in-charge Teacher. Not only that, the members of Students' Union also regularly observed literary meet and cultural competition. Students also regularly observed Teachers day for every year. Students are also member of Editorial Team for the Annual College Magazine. They assisted in collection of write up from the students and also help in checking the materials submitted. In case of conducting social services in the college, students took major role in performing manual task.

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Moirang College Alumni Association has been very vibrant in the development of College. Various alumni who hold important positions in different offices contributed in academic development of the college. Although there is no campus placement avenues in the college, which is a major drawback for being located in rural areas of underdeveloped state, alumni association has been providing guidance to the students on how to prepare for the recruitment test and get selected for the particular jobs in which they are employed. In such way college is also able to make the organic relationship with the current students and the alumni. In the need of the hour, many alumni members are always ready to extend their help. Whenever there is a dearth of faculty members, respective alumni have accepted to conduct classes to make up the backlog in syllabus. From time to time meeting of Alumni members are held in the college. Deliberation on their role to the development of the college are sketched out. The contribution in taking classes to make up the scarcity of faculty members is also one of the outcome of the meeting.

5.4.2 – No. of enrolled Alumni:

62

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The functioning of the college follows the policies of decentralization and participation of faculties and staff of the institution. Practice 1: Smooth and effective academic activities Constitution of Academic council for dealing with all academic affairs of the institution is a sign of decentralization of power. The principal appointed an academic officer together with council members with well defined operational guidelines to look after the academic matters. The academic officer together with all members take the responsibilities for healthy academic atmosphere and use to held regular meeting and evaluate the academic performance of the institution. Practice 2: Participation of teachers in decision making bodies. The institution believe in democratic ideas and works on principal of separation of power at the bottom line. With these views, various sub-committee are constituted consisting of faculties to take independent discussion, take decisions and empower to execute accordingly well within the parameters of the institution as a whole.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Moirang college is affiliated to

	<p>Manipur University as result of these our college follows the curriculum developed by Manipur University. For add-on course introduced in our college, our concerned faculty member develop the curriculum of the course.</p>
Teaching and Learning	<p>Our college is striving to strengthen the ICT facility classroom for teaching learning process. Also faculty members are encouraged to participate OC/RC/Training programme/Workshop in order to enhance their update knowledge by giving study leave. Academic council suggest various strategist to the faculties for improvement of academic quality of the institution</p>
Examination and Evaluation	<p>Our college constitute examination committee to take the responsibility of examination related activities. This committee conduct meeting with the principal and IQAC-coordinator before every examination and take decision for smooth conducting the examination. The examination committee notice to all the concerned the details program/schedule of the examinations in time. Evaluation of internal examination is transparent and time bound. If any grievances related to exam are timely solved by the examination committee. Teacher are also encourage to participate evaluation of answers papers of university examinations that can create evaluation more.</p>
Research and Development	<p>As initiated by IQAC, Moirang college research committee consisting of faculty members was constituted. As a result of these, faculty members are encourage to undergo minor research projects and publication of research paper. As an encouragement from Research committee, faculty members are provided financial supports towards paper presentation in seminar, conference, workshop etc. Also in order to increase attitude towards faculties, researcher committee has been organising inter departmental lecture series.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>Moirang college is a government college under the directorate of university and higher education. Therefore, every infrastructural development is directly look after by the Govt. Minor renovations are taken up by the college. Principal of the</p>

	college intimates the issues and requirements of the library, ICT and other physical infrastructure. Library was partially automated by SWAN and provided internet facilities for accessing e-journals, books.
Human Resource Management	Due to less no. of ministerial staff, faculty members assist the ministerial staff at the time of admission and examination form fill up. Our college intend to create student hands on skill by which they may assist the college during their college life. Our college introduce mentoring system for quality improvement of the student.
Industry Interaction / Collaboration	Moirang college introduce vocational courses viz Industrial Fish and Fishery in collaboration with industrial partner called "The Moirang Part I educated Un-Employed Youth Pisciculture Co-operative society ltd" under RUSA Vocational scheme. Also the college plan to expand industry interaction/collaboration with other Industry/institution.
Admission of Students	Moirang College has admission committee to look after all admission activities and process. Before admission starts for every year, a meeting of the committee was held and take important decisions regarding admission. Any grievances relating to admission by the intending students are timely resolved by the admission committee. Also admission committee try to facilitate the intending candidate by conducting counselling before admission.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Moirang college has yet to exist e-governance in the area of planning and development.
Administration	Dissemination of information among the members of the stakeholders
Finance and Accounts	Partial in accounting system
Student Admission and Support	The college has yet to exist e-governance in the area of student admission and support but plan to exist online admission portal is the desire area of the college.
Examination	Online examination is yet to exist.

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	O. Sanaton Singh	Understanding Exploring Northeast India in particular and nation in general	Moirang College	500
2017	Th. Ranjan	Third International Conference on Advancement in engineering Applied Science and Management	Moirang College	500
2018	Khupminthang Khongsai	Two Days National Seminar on Assessment of Hr. Educational Institution by NAAC	Moirang College	500
2018	Khupminthang Khongsai	Two Day International Seminar on India Act East Policy	Moirang College	500
2018	Ng. Niirou	Indian Science Congress	Moirang College	500
2018	N.Sony Meitei	National Conference on Recent trends in Biological Research and future prospects	Moirang College	500
2017	Dr. Sonthang Haokip	10th Annual Session of the Manipur Historical Society	Moirang College	500
2017	Dr. Sonthang Haokip	Two-day National Seminar on Ethnography, Historiography and North East India	Moirang College	500

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Nil	• Computer training of nonteaching staff	11/12/2017	16/12/2017	Nil	8
2017	Quality teaching and use of technology	Nil	11/10/2017	11/10/2017	Nil	42

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	24/03/2018	16/04/2018	24
Refresher Course	1	08/12/2018	29/12/2018	22
Refresher Course	1	20/11/2017	10/12/2017	21
Orientation	2	28/03/2018	27/04/2018	31
Orientation	1	05/02/2018	02/03/2018	26

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	49	Nil	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
? The institution encourages teaching and non-teaching staff to participate RC/OC/STC/Conference/Workshop and many other academic programmes by giving study leaves. ?	Employees welfare activities	• College has student's Grievances redressal cell. • Provide information and facilitation regarding national state/others scholarship • Provides

Faculty members are provided financial support towards membership fee for participating conference/ seminar/workshop/RC/OC/ST C. ? Constitution of Women's committee facilitates the female staff	institutional scholarship to the economically weaker students
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#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Transparency in financial management of an institution guarantees academic and administrative improvement of the institution. Therefore, our institution believes internal and external audit to be conducted periodically. External audit: The college receives funds from state govt., RUSA, UGC and other sources such as students' admission, examination and alumni fees etc. These funds received are audited periodically by external agencies such as accountant general, State government officials etc. Internal Audit: Internal audit of the college is yet to conduct for this year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
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6.4.3 – Total corpus fund generated

0
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#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	No	Null
Administrative	No	Null	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents has given desirously the feedback of the institution at the format given by IQAC and give suggestions for the improvement and welfare of the institution. Any suggestion of the teacher is timely executed by the parent-teacher association

6.5.3 – Development programmes for support staff (at least three)

- Encourage in participation to skill enhancement workshop
- Regular meeting with stake holders
- Participation in committees with faculties.
- Computer training of nonteaching staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Establishment of IQAC
- Increase number of Computer
- Inter disciplinary lecture series
- Installation/set up of ICT facility classroom
- Introduction

of mentoring system • Creation of research committee • Sensitization of teacher for pursuing research work

#### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	IQAC, MOIRANG COLLEGE	20/09/2017	20/09/2017	24/09/2017	45
2017	One Day Institutional Workshop on Quality Teaching and use of Technology	11/10/2017	11/10/2017	11/10/2017	42
2017	Use of Computer for non-teaching staff	11/12/2017	11/12/2017	16/12/2017	8

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### CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
National Youth Day Celebration	12/01/2017	12/01/2017	30	20
Gender Sensitization Programme	08/09/2018	08/09/2018	40	25

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Maintenance of Solar Pannel 2. Installation of Solar Lamps 3. Tree Plantation 4. Plastic Free in College Campus 5. Checking Noise Pollution.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0



#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	5	Nill	20/09/2017	5	NSS	Nill	45
2017	1	Nill	15/09/2017	1	NSS	Nill	50
2017	1	Nill	09/05/2017	1	NSS	Nill	54
2017	1	Nill	08/08/2017	1	NSS	Nill	60
2017	1	Nill	21/06/2017	1	NCC	Nill	100

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#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Student Code of Conduct	08/10/2017	Moirang College has a well-defined student's code of conduct. This is displayed in the College Campus and also on the college website to disseminate to all the stakeholders of Moirang College. At the time of counselling, a senior faculty member announced the students Code of conduct, its importance and actions to be taken up for violation by the students. A committee has been constituted to look after the said code of conduct and take necessary actions and measures for effective functioning of this code of conduct. Since all students adhered to the framed code of conduct, no action is required for this academic year.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
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National Voters Day	25/01/2017	25/01/2017	65
Quiz Competition organized by Legal Aid Clinic Election Literacy Club	26/11/2017	26/11/2019	60
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Maintenance of Solar Panel 2. Installation of Solar Lamps 3. Tree Plantation 4. Plastic Free in College Campus 5. Checking Noise Pollution.

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

: Legal aid Clinic Objective of the practice: To provide free legal assistance to the needy peoples/weaker section of Moirang and its surrounding. To provide legal education and organize awareness programmes To strengthen civil society and rule of law To promote human rights Context: The National Legal Services Authority has been constituted under the Legal services authority Act, 1987 to provide free legal services to the weaker sections of the society and to organize Lok Adalats for amicable settlement of disputes. It was formed on 9th Nov. 1995. Legal aid clinic is a welfare provision of the state to provide free legal assistance to the weaker sections of the society who could not afford counsel from the legal system. Practice: Legal aid clinic, Moirang College, Moirang was inaugurated by the Justice N. Kotiswar Singh the then Executive chairmen of Manipur State Legal Authority on the 24th January, 2014. Eight luminaries of Moirang were rendered to be Para Legal Volunteer of the clinic. Many peoples from three constituencies viz Moirang, Thanga and Kumbi have come to the Legal Aid Clinic, Moirang to resolve and redressed their grievances With the help of a panel of layers deputed by the law court, Legal Aid clinic of Moirang College try to find the amicable solutions through counselling and negotiations Context: Moirang college has a vast un tapping resources. It has 36 acres of land area, out of it 1.25 acres were covered by water. It was established in the year 1963. After 57 years of its inception, an asset committee was formed in the year 2018. After consultation with the Moirang college planning board it was unanimously decided to outsource some of its resources in PPP (Public Private Partnership) model. A public private partnership is a co-operative management between two or more private sectors typically of a long term nature. Moirang College Planning Board holds that only PPP model can increase the quality, the efficiency and competitiveness in the college as well as in the public service. Practice: `After threadbare discussion on asset committee meeting, it is unanimously decided to outsource 1. College canteen 2. Physical fitness Centre 3. Swimming pool and 4. The area measuring 1.25 acres covered by water for fishery. The priority are given to the college canteen and commercialization of fish farm. Well planned college canteen is helping to support students and learning activities. According to the statistics of the college, enrolment of the new academic session, the college has above 1500 students and have more than 50 faculty members including administrative staff. Besides this, there is a community health centre and other offices like SDO office, treasury office surrounding the college. Therefore the college canteen played a very important part for the service of the greedy persons. As of now a dedicated person rendered their best services to provide nutritional foods in traditional style. Such importance of canteen service were kept in mind of the college authority, a new update college canteen is to be running after renovating the old one. On the other hand the area measuring 1.25 acres to the south eastern part of the college were handed

over to a person under a lease mode. Evidence of success: The practice of outsource of water body for fishery have a significant contribution to the college. Asset committee can improve the conditions of fish farm to the existing more secure conditions using the income obtained from outsource of the water body. Problem faced: Due to lack of funds of the college, the physical fitness centre and swimming pool cannot be outsource as it needs to be improved by installing modern amenities for more attractive to sports lover persons. Institutional distinctiveness: The institution adhere to the Motto "Learn to grow ever for building human capacity" and continues the journey towards the principle of capacity building of all concern, the students, non-teaching staff and faculty members. It is to empower them to attain and blossom inherent human potentiality lying in dormant in all human beings in the light of global competency and excellence. Basically, growth of all kinds is multidimensional in character and holistic approach. College management use to take every care to make it more meaningful and effective in its efforts. Encouragement of the management to participate teaching faculty in all orientation programme, seminars, workshops and conferences conducted by different institutions is on such noble attempt to empower teachers as a part of capacity building process as mentioned in the vision statement. For more than 6 decades, the college has imparted quality education to the students inhabiting the rural areas in and around Moirang. Our college rendered best services to the weaker sections of the society for providing quality education by assisting financial support as free admission to the poor families students as well. This is evident from the passing out of thousands of graduates from our institution. Manipur is the best known as powerhouse of sports in India. Not surprisingly, Moirang is a remarkable place in this regard. Many boys and girls of this area outshines other states in the field of football, badminton, canoe-kayak and rowing and indigenous sports like Thang Ta. Keeping in view to give major thrust in this direction and in respect of the interest of the students to make them marketable, the institution reached on understanding with local run academies like AMOFA Academy in football, Thoibi Thang-Ta Academy and Canoe-kayak and rowing Academy run by D C-K-R association to train over students in these respective students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://moirangcollege.ac.in/wp-content/uploads/2022/11/BEST-PRACTICE.docx>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the college clearly indicates that human capacities must be build towards national and global competency. We strive to achieve ambition each and every day. Many barriers are on the line, they always decimate the potentialities of our youths, especially womenfolk. A society without empowering the women is never consider to be developed one. On the way for awakening the women, the Legal Aid Clinic, Moirang College and Women's Committee played an important role. These two stakeholders of the college have done a lot for the cause of women. Many awareness programmes on domestic violence, crime against women and POCSO have been organized by the Para Legal Volunteers of Legal Aid Clinic. They are always giving a helping hands to the women by providing lawyers in the law courts. The Para Legal Volunteers highlighted the rights of women enshrined in our constitution. On the other hand the Women's Committee has been looking to take up many welfare schemes in the college. They have arranged recreation rooms for women, ladies toilets and initiated anti ragging activities in the college campus. Not only have these, the committee conducted awareness on health issues by organizing workshops for

adolescent girls.

Provide the weblink of the institution

<https://moirangcollege.ac.in/wp-content/uploads/2022/11/INSTITUTIONAL-DISTINCTIVENESS.docx>

### **8.Future Plans of Actions for Next Academic Year**

Academic planning in college is a planning that outlines overall academic goals and how those goals will be met. Academic planning identifies long term plan and short term objectives to match the mission of an institution with the needs of the learners. In view of the quality enhancement of the college, the Internal Quality Assurance Cell of Moirang College, in collaboration with the Moirang College Planning Board, has initiated an action plan for the academic session 2017-18. They are as follows: 1. New Canteen Building 2. Strengthening the Main Library 3. Organization for frequent Parent-Teacher Meeting 4. Opening of Girl's Hostel 5. Procuring more computers 6. Creation of more classrooms